

Semi formal/formal letters/emails

Write a letter to the international community to sensitize people about the human rights of refugees.

Opening remarks

- I am writing in response to/with regard to/concerning....
- I am writing to express my views on...

Expressing opinion

- In my opinion, ... I (do not) think/believe/feel...
- I am (totally) opposed to/in favour of...
- I strongly agree/disagree with...

Listing points

- Firstly, ...
- To start with, ...
- In the first place, ...
- Secondly, ...
- Finally, /Lastly, ...

Adding points

- In addition, ...
- Furthermore, ...
- Moreover, ...
- What is more, ...

Giving examples

- For example,/For instance, ...
- In particular, ...

Presenting results

- Consequently, ...
- Therefore, ...
- As a result, ...
- This means that ...
- This way/That way, ...

Summarising

- In conclusion, ...
- In summary, ...
- All points considered, ...
- To sum up, ...

Closing remarks

- Thank you for considering my views.
- I hope you take my views into account...